

Audit and Accountability Committee



Audit of SAPD SAFFE Program

Presented by: Kevin Barthold, City Auditor

August 26, 2022

Objective and Conclusion

SAPD SAFFE Program

Audit Objective

Determine if the SAFFE program is operating efficiently and effectively and in compliance with program guidelines.

Overall Conclusion

The program is operating efficiently and effectively. Positive results in the following areas:

- Adequate policies and procedures
- Personnel training
- Daily activity logs
- Weekly activity reports
- Expense management

However, opportunities exist to strengthen controls for:

- Documentation of projects
- Administrative activities across service areas
- User access within the SAFFE database

Results

SAPD SAFFE

Project Documentation

Projects/cases worked by SAFFE officers were not consistently documented.

Inconsistencies between service areas

Time reporting

Social media usage

Weekly activity reports

SAFFE equipment

User Access

User access to the SAFFE database excessive

SAPD SAFFE Program

SAPD management have agreed with the recommendations and have developed action plans to address the issues.

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